

**SUDHIRANJAN LAHIRI MAHAVIDYALAYA
MAJDIA, NADIA, 741507**

Reimbursement of Personal Research Grant Scheme

Statement of Actual Expenditures Incurred by of
..... Department to attend the Seminar/Conference/FDP during 20.... – 20
..... Financial Year.

Sl. No.	Name of the Seminar/Conference/Program	Date	Registration Fee	Voucher No.
1				
2				
3				
4				
5				
Total				
Grand total in words:				

Please reimburse
Rs.
Date:

Signature of the Claimant
Designation:
Department:

Audited by:

Forwarded by:

Convener
Seminar and Research Forum

Coordinator
IQAC

Principal

N.B: Attach vouchers & Copy of certificate